

Government of India
Central Information Commission

August Kranti Bhawan, 'B' Wing, New Delhi,
Dated the 12th December, 2012

CIRCULAR

Subject:- Engagement of Legal Retainers on contract basis.

The Central Information Commission has been created under the Right to Information Act 2005 for adjudication of appeals and complaints under the said Act. The Commission seeks to engage on contract basis upto 16 young law graduates to work as Legal Retainers with the following functions:-

- (a) Preparing case briefs and identification of the legal issues.
- (b) Legal research.
- (c) Preparing counters for writ petitions.
- (d) Any other legal work assigned by the Commission.

2. Law graduates [from a recognized University or equivalent]; who have not completed 28 years of age as on the last date of the submission of applications are eligible to be considered for aforesaid engagement:-

3. The selection shall be made on the basis of an interview by a Selection Committee. The engagement shall be on contract basis **initially for a period of one year** which may be **extended for a maximum further period of two years** at the discretion of the Competent Authority in the Commission subject to satisfactory performance of such person.

4. The selected candidates shall be paid a consolidated sum of **Rs. 25, 000/ p.m.**

5. The contract of legal retainers engaged may be terminated at any time by the Commission without assigning any reason by giving a notice of 15 days. In case, a legal retainer intends to leave during the period of the contract, he/she is required to give a notice in writing of atleast 15 days in advance.

6. **Interested persons with requisite qualifications may apply to Shri S.K. Rabbani, Deputy Secretary, Central Information Commission, Room No. 304, 2nd Floor, 'B' Wing, August Kranti Bhawan, Bhikaji Cama Place, New Delhi – 110066 in the prescribed proforma attached. The last date of receipt of Applications is 15th January 2013.**

(Tarun Kumar)
Joint Secretary(A&P)
Central Information Commission

PROFORMA

APPLICATION FOR ENGAGEMENT OF LEGAL RETAINERS IN THE CENTRAL INFORMATION COMMISSION ON CONTRACT BASIS.

1	Name in full (in block letters)	
2	Date of Birth	
3	Father's Name	
4	Complete Residential Address and Official Address	
5	Whether belongs to SC/ST/OBC Category	
6	Educational Qualification	
7	Date of Enrolment as an Advocate	
8	Telephone Nos.	
9	Email ID	
10	A resume about educational qualification, experience if any and any other extra as well as co- curricular activities. Please attach a separate sheet.	

Signature

Place:

Date: