

Recommended Books List For General Studies :-

S.No .	Name	Author / Publisher
1	An Introduction to the Constitution of India	D.D.Basu
2	Perspectives on Indian Constitution	Edited by Subash Kashyap
3	Biology for VIII-X Std	NCERT
4	Physics for VIII-X Std	NCERT
5	Chemistry for VIII-X Std	NCERT
6	Anatomy & Physiology for Nurses Courses	Evelyn Pearce
7	Know your body	Reader's Digest
8	An Evolution of Indian Economy	I.C.Dhingra (Sultan Chand & Co)
9	Indian Economy	Dutt & Sundaram
10	Economic Survey of India	Government of India
11	General Principles of World Geography	Charles Farro
12	Monsoon Asia	Charles Farro
13	Physical Geography of India for VII - XII Std	NCERT
14	Any Good School Atlas	
15	Ancient India for VII-XII Std	NCERT
16	Medieval India for VII-XII Std	NCERT
17	Modern India	Bipin Chandra
18	History of Modern India	A.C.Banerjee
19	The Hindu & Times of India	Newspapers
20	Frontline and Political & Economic weekly	Periodicals
21	Yojana & World Focus	Periodicals
22	Statistical Methods	S.C.Gupta

Tips: Some Reading Books List For Preliminary Examination:

For Public Administration preliminary:

- Public Administration - S.R. Mageshwari
- Indian Administration - Ramesh K. Arora
- Indian Constitution - D.D. Basu
- Public Administration - Nicholas Henry
- Public Administration - Lakshmi Kanth For general studies mains
- Modern History - Spectrum
- Economics - Class notes, economics survey, uma kapila (for reference only)
- Polity - Lakshmi Kanth
- Science & Technology - Class Notes
- Statistics - Spectrum Guide
- Geography - Class Notes
- Current Affairs – HINDU & Class notes

For History:

- NCERT – For Ancient / Medieval / Modern
- Ancient India – Krishna Reddy Guide
- Medieval – Sathish Chandra Volume I & II
- Modern – Bibin Chandra , Grover & Grover

For Sociology:

- Dictionary – William Peter. Scott
- Dictionary – OXFORD
- Dictionary – Duncken & Mitchell
- IGNOU – All booklets
- Spectrum – Just for Reference
- Class Notes – Compulsory
- Hand Outs given in Class
- NCERT – XI , XII (Selected Pages Only)
- Haralombos > 6th to 10th Science and Social Science
- 11th and 12th History, Geography, Economy, Science, Political Science, Statistics, commerce, Indian Culture and Ethics
- Previous years Question Bank
- TATA MCGRAWHILL General studies Guide (For solving the Questions)
- Any Group – I Guide

For General Studies:

- History – Ancient , Medieval and modern History -NCERT 10th , 11th&12th
- Modern History - Krishna Reddy Guide
- Economics - Class notes, Prathiyogitha Darpan, economic survey
- Geography - 11th to 12th NCERT
- Certificate Physical
- Geography coaching
- Science - 9th & 10th NCERT
- Mental ability - R.S Agarwal
- Polity - Lakshmi Kanth
- Current Affairs - Hindu
- General knowledge –India year book, manorama year book

Tips: Some Reading Books List For Mains Examination:**Books for Preliminary:**

- For Geography Preliminary For Public Administration mains
- 6 to 12th NCERT Books
- Physical Geography -Savindra Singh
- Climatology – D.S Lal
- Geography through Maps –Siddhartha
- Geographical thought -Majiid Hussain
- Human Geographical -Majiid Hussain
- Indian Geography – Khullar
- Models & Theories – Siddhartha
- Certificate Physical of Physical and Human geography
- Gocheng leong
- Geography- Orient long men, TTK Atlas, Oxford Atlas > Public Administration New Horizon - Mohit Batacharya
- Development of Public Administration
- Restructuring of Public Administration
- Local Administration - S.R. Mageshwari
- IIPA - Journal (or) Unique guide

For History:

- IGNOU – Material
- NCERT – For Ancient / Medieval / Modern
- Ancient India – A.L. Bhasam & Romila Thaper

- Medieval – Sathish Chandra Volume I & II
- Modern – Bibin Chandra , Grover & Grover
- Krishna Reddy Guide

For Political Science:

- 8th to 12th NCERT BOOKS
- Political Theory—O.P. Gauba
- Introduction to Indian Constitution —D.D. Basu
- India's Struggle for Independence —Bipan Chandra.
- Our Parliament —S.C. Kashyap
- Indian Government and Politics - B.L.Fadiya
- India's Foreign Policy - J N Dixit
- Comparative Govt. & Politics — V.N. Khanna
- International Politics —Bookhives Set Books
- Regular issues of Frontline & World Focus (magazine)
- Newspaper - The Hindu

For Sociology:

- Class Notes
- Haralombos
- IGNOU – Selected topics only

For Psychology:

- Morgan and King
- Baran
- Smith and Passer
- NCERT – XI, XII

For Geography:

- NCERT Books 10th, 11th & 12th
- Physical Geography - Savindra Singh
- Spectrum Mains
- Climatology – D.S Lal
- Indian Geography - Khullar
- Models & Theories - Siddhartha
- Certificate Physical - Gocheng leong
- Geography
- Orient long men

- Oxford Atlas
- TTK Atlas

Recommended Books List For Public Administration:-

INDIA ADMINISTRATION :: PAPER - I

Chapter-I:	Introduction Mohit Bhattacharya: New Horizons of Public Administration Nicholas Henry : Public Administration and Public Affairs Special Issues of Indian Journal of Public Administration
Chapter-II:	Theories of Administration D. Ravindra Prasad, V.S. Prasad and P. Satyanarayana : Administrative Thinkers D. Gvishiani Organisation and Management: A Critique of Western Theories.
Chapter-III :	Structure of Public Organisations : R.K. Jain : Public Sector Undertakings; and Mohit Bhattacharya : New Horizons of Public Administration
Chapter-IV:	Administrative Behaviour Paul Hersey : Organisational Behaviour OR Stephen P. Robbin : Organisational Behaviour
Chapter-V:	Accountability and Control: Mohit Bhattacharya : New Horizons of Public Administration Special Issues of Indian Journal of Public Administration on Accountability
Chapter-VI :	Administrative Law: Massey :Administrative Law OR M.P. Jain :Administrative Law
Chapter-VII:	Administrative Reforms: P.R. Dubbashi : Administrative Reforms

	G.E. Gaiden :Administrative Reforms
Chapter-VIII	Comparative Public Administration: Ferrel Heady : Public Administration-A Comparative Perspective OR R.K. Arora : Comparative Public Administration
Chapter-IX:	Development Administration: Ferrel Heady : Public Administration - A Comparative Perspective OR R.K. Arora : Comparative Public Administration
Chapter-X:	Public Policy : IGNOU Lessons on Public Policy R. K. Sapra : Public Policy
Chapter-XI:	Personnel Administration: O Glenn :Stahl : Public Personnel Administration S. L. Goel : Personnel Administration in India.
Chapter-XII:	Financial Administration M. J. K. Thavaraj :Public Financial Administration OR G.S. Lal :Financial Administration in India IGNOU Lessons on Financial Administration

INDIA ADMINISTRATION :: PAPER II

Chapter-I:	Introduction Evolution of Indian Administration: B.N. Puri : Administrative History of India (Vol. I, II and III).
Chapter-II:	Constitutional Framework: D. D. Basu : An Introduction to the Constitution of India.
Chapter-III	Union Government and Administration:

:	A. Avasthi :Central Administration
Chapter-IV:	State Government and Administration: J.D. Shukla : State Administration
Chapter-V:	District Administration: T.N. Chaturvedi :District Administration; and Special Issue of Indian Journal of Public Administration on District Administration
Chapter-VI :	Local Government: S.R. Maheswari : Local Government in India
Chapter-VII:	Public Sector in India: R. K. Jain : Public Sector Undertakings Annual Survey on Public Sector of Department of Public Enterprises
Chapter-VIII	Public Services: S.L. Goel : Personnel Administration in India
Chapter-IX:	Control of Public Expenditure: M. J. K. Thavaraj : Financial Administration IGNOU Lessons on Financial Administration
Chapter-X:	Public Policy : Administrative Reforms P.R. Dubbashi : Administrative Reforms S. R. Maheswari : Administrative Reforms Special Issue of Indian Journal of Public Administration on Administrative Reforms
Chapter-XI:	Machinery for Planning: A. Avasthi : Central Administration
Chapter-XII:	Administration of Law and Order: K. K. Sharma : Law and Order Administration in India K. J. Guha Roy: District Policing
Chapter-XIII:	Welfare Administration: Annual Reports of Department of Social Welfare
Chapter-XIV:	Major Issues in Indian Administration: Special Issue of Indian Journal Public Administration on Indian Administration, Retros and on Good Governance.

Recommended Books List For Geography:-

<u>PAPER - I</u>	
SECTION A : PHYSICAL GEOGRAPHY	
S.No.	Descriptions
1	Geomorphology : Physical Geography by Strahler & Strahler Principles of Geomorphology by W.D. Thornbury Physical Geography - Made Simple, Rupa Publisher Physical Geography in Diagrams by Bunnett Physical Geography by Savindra Singh Geomorphology by Savindra Singh
2	Climatology : Climatology by D.S.Lal General Climatology by Critchfield Physical Geography - Made Simple, Rupa Publisher Physical Geography by Strahler & Strahler
3	Oceanography : Oceanography by Sharma & Vatal, NCERT Physical Geography by Savindra Singh
4	Biogeography : Physical Geography - Made Simple, Rupa Publisher Physical GEography by Strahler & Strahler
SECTION B : HUMAN GEOGRAPHY	
1	Perspectives in Human Geography : Evolution of Geographic Thought by Majid Husain
2	Economic Geography : Economic Geography by Hertshorn & Alexander Economic and Social Geography - Made Simple by Rupa Publisher Agricultural Geography by Masjid Husain
3	Population Settlement Geography : Human Geography by Majid Husain Urbanization & Urban Systems in India by Ramachandran Economic and Social Geography - Made Simple, Rupa Publishers A Geography by Population by R.C. Chandna
4	Regional Planning: Regional Planning - by Chand & Puri
5	Environmental Geography: Environmental Geography by Savindra Singh Environmental Awareness by R.C.Chandna Environmental Geography by Saxena
6	Models, Theories and Laws in Human Geography : Economic and Social Geography - Made Simple, Rupa Publisher Political Geography by R.D.Dixit
MAP QUESTIONS - Any School level atlas and the maps given in the above mentioned books	
<u>PAPER - II</u>	
SECTION A : GEOGRAPHY OF INDIA	

